


# C.A.R.E.S. Implementation Strategy

	Current State				Transition State		Future State	
Phase							Sustainability	Phase
Objectives	<ul style="list-style-type: none"> <li>Create Awareness of the CARES Model</li> <li>Obtain a Preliminary Understanding of the Community</li> <li>Create Readiness for Self Assessment</li> <li>Establish SOW for Assessment and Planning</li> </ul>	<ul style="list-style-type: none"> <li>Identify Common Goals</li> <li>Analyze Strengths, Opportunities, and Challenges.</li> <li>Identify Ingredients for Success</li> </ul>	<ul style="list-style-type: none"> <li>Visit Site</li> <li>Collaborate on Self Assessment Findings</li> <li>Establish Baseline Site Readiness</li> <li>Establish Intent to Implement</li> </ul>	<ul style="list-style-type: none"> <li>Create Site Implementation Plan</li> <li>Obtain Leadership Commitment</li> <li>Identify Resources</li> <li>Establish SOW for Installation and Applying Practice</li> </ul>	<ul style="list-style-type: none"> <li>Ready Community to Practice the CARES Model</li> </ul>	<ul style="list-style-type: none"> <li>Achieve Fidelity to the Model</li> <li>Achieve Program Sustainability</li> </ul>	<ul style="list-style-type: none"> <li>Maintain Fidelity to the Model</li> <li>Maintain Program Sustainability</li> </ul>	Objectives
Activities	<ul style="list-style-type: none"> <li>Initial Contact and Follow-up</li> <li>Preliminary Information Gathering</li> <li>Explore                             <ul style="list-style-type: none"> <li>Community Service Delivery System</li> <li>Rationale for Changing Models</li> <li>Goals and Objectives</li> <li>Decision Makers</li> <li>Desired Time to Implement</li> <li>Leadership Commitment</li> </ul> </li> <li>Evaluate                             <ul style="list-style-type: none"> <li>Complexity of Site</li> <li>Population Targeted</li> <li>Community Readiness</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Implementation Orientation</li> <li>Complete Self Assessment</li> <li>NCFIE Review                             <ul style="list-style-type: none"> <li>Compatibility Analysis</li> <li>Adaptability Analysis</li> <li>Findings Review</li> <li>NCFIE Leadership Decision</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>First Site Visit                             <ul style="list-style-type: none"> <li>Site Leadership Debrief</li> <li>Prospective Agency Meeting</li> <li>Community Meeting</li> </ul> </li> <li>Full Site Assessment                             <ul style="list-style-type: none"> <li>Explore Desired Outcomes</li> <li>Discuss Potential Resource Investment</li> <li>Identify Potential Funding Mechanisms</li> <li>Assess Current Competency Levels</li> <li>Stakeholder Analysis</li> <li>Existing Process Analysis</li> <li>Existing Tool Analysis</li> <li>In-house Services v. Provider Network</li> <li>Accreditation Gap Analysis</li> </ul> </li> <li>Recommendations for Implementation</li> </ul>	<ul style="list-style-type: none"> <li>Identify Specific Installation Activities</li> <li>Sequence Activities</li> <li>Develop Action Plan, Timeline, and Resource Requirements</li> <li>Communicate Plan</li> <li>Plan for Program Sustainability</li> </ul>	<ul style="list-style-type: none"> <li>Manage Plan</li> <li>Kick-off Visit</li> <li>Wraparound Orientation</li> <li>Training</li> <li>Consulting</li> <li>Coaching</li> <li>Mentoring</li> <li>Establish/Prepare Provider Network</li> <li>Assess Readiness                             <ul style="list-style-type: none"> <li>Knowledge</li> <li>Skills</li> <li>Certification Not Required in this Phase</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Monitor Data</li> <li>Consultation</li> <li>Coaching</li> <li>Mentoring</li> </ul>	<ul style="list-style-type: none"> <li>Monitor Data</li> <li>Regular Site Evaluation</li> <li>Assess Fidelity</li> <li>Consultation</li> <li>Coaching</li> <li>Mentoring</li> </ul>	Activities
Materials	<ul style="list-style-type: none"> <li>NCFIE Inquiry Protocol</li> <li>NCFIE Brochure</li> <li>NCFIE Replication Flyer</li> <li>Scope of Service</li> <li>Introductory PowerPoint</li> <li>Cost Model</li> <li>Implementation Overview</li> <li>Teaming Agreement for Proposal Sites</li> <li>SOW for Assessment and Planning</li> </ul>	<ul style="list-style-type: none"> <li>Self Assessment</li> <li>Assessment Summary Presentation</li> </ul>	<ul style="list-style-type: none"> <li>Executive Summary of Assessment</li> <li>Implementation Overview</li> <li>Site Assessment Template</li> </ul>	<ul style="list-style-type: none"> <li>Change Management Plan</li> <li>Logic Model</li> <li>Communications Plan</li> <li>Staffing Model</li> <li>Training Plan</li> <li>Quality Assurance Plan</li> <li>Data Platform</li> <li>Program Sustainability Plan</li> <li>SOW for Installation and Applying Practice</li> </ul>	<ul style="list-style-type: none"> <li>Change Management Plan</li> <li>Logic Model</li> <li>Communications Plan</li> <li>Staffing Model</li> <li>Training Plan</li> <li>Quality Assurance Plan</li> <li>Data Platform</li> <li>Program Sustainability Plan</li> <li>Readiness Assessment</li> </ul>	<ul style="list-style-type: none"> <li>Training Plan</li> <li>Quality Assurance Plan</li> <li>Fidelity Monitoring Plan</li> <li>Data Platform</li> <li>SOW for Sustainability</li> </ul>	<ul style="list-style-type: none"> <li>Training Plan</li> <li>Quality Assurance Plan</li> <li>Fidelity Monitoring Plan</li> <li>Data Platform</li> <li>Program Sustainability Plan</li> <li>Site Annual Report</li> <li>SOW for Sustainability</li> </ul>	Materials
Criteria to Advance	<ul style="list-style-type: none"> <li>Site Selected by NCFIE</li> <li>SOW for Assessment and Planning Executed</li> <li>Estimate for Implementation</li> </ul>	<ul style="list-style-type: none"> <li>Self Assessment Completed</li> </ul>	<ul style="list-style-type: none"> <li>Full Site Assessment Complete</li> </ul>	<ul style="list-style-type: none"> <li>Site Implementation Plan Approved</li> <li>SOW for Installation and Applying Practice Executed</li> </ul>	<ul style="list-style-type: none"> <li>Readiness Criteria Achieved</li> </ul>	<ul style="list-style-type: none"> <li>Fidelity Assessment Approved</li> <li>Program Sustainability Achieved</li> <li>SOW for Sustainability Executed</li> </ul>		Criteria to Advance

# C.A.R.E.S. Implementation Strategy

Current State				
Phase	<pre> graph LR     A[Inquiry] --&gt; B[Self Assessment]     B --&gt; C[On-site Assessment]     C --&gt; D[Planning]             </pre>			
Objectives	<ul style="list-style-type: none"> <li>• Create Awareness of the CARES Model</li> <li>• Obtain a Preliminary Understanding of the Community</li> <li>• Create Readiness for Self Assessment</li> <li>• Establish SOW for Assessment and Planning</li> </ul>	<ul style="list-style-type: none"> <li>• Identify Common Goals</li> <li>• Analyze Strengths, Opportunities, and Challenges.</li> <li>• Identify Ingredients for Success</li> </ul>	<ul style="list-style-type: none"> <li>• Visit Site</li> <li>• Collaborate on Self Assessment Findings</li> <li>• Establish Baseline Site Readiness</li> <li>• Establish Intent to Implement</li> </ul>	<ul style="list-style-type: none"> <li>• Create Site Implementation Plan</li> <li>• Obtain Leadership Commitment</li> <li>• Identify Resources</li> <li>• Establish SOW for Installation and Applying Practice</li> </ul>
Activities	<ul style="list-style-type: none"> <li>• Initial Contact and Follow-up</li> <li>• Preliminary Information Gathering</li> <li>• Explore                             <ul style="list-style-type: none"> <li>• Community Service Delivery System</li> <li>• Rationale for Changing Models</li> <li>• Goals and Objectives</li> <li>• Decision Makers</li> <li>• Desired Time to Implement</li> <li>• Leadership Commitment</li> </ul> </li> <li>• Evaluate                             <ul style="list-style-type: none"> <li>• Complexity of Site</li> <li>• Population Targeted</li> <li>• Community Readiness</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Implementation Orientation</li> <li>• Complete Self Assessment</li> <li>• NCFIE Review                             <ul style="list-style-type: none"> <li>• Compatibility Analysis</li> <li>• Adaptability Analysis</li> <li>• Findings Review</li> <li>• NCFIE Leadership Decision</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• First Site Visit                             <ul style="list-style-type: none"> <li>• Site Leadership Debrief</li> <li>• Prospective Agency Meeting</li> <li>• Community Meeting</li> </ul> </li> <li>• Full Site Assessment                             <ul style="list-style-type: none"> <li>• Explore Desired Outcomes</li> <li>• Discuss Potential Resource Investment</li> <li>• Identify Potential Funding Mechanisms</li> <li>• Assess Current Competency Levels</li> <li>• Stakeholder Analysis</li> <li>• Existing Process Analysis</li> <li>• Existing Tool Analysis</li> <li>• In-house Services v. Provider Network</li> <li>• Accreditation Gap Analysis</li> </ul> </li> <li>• Recommendations for Implementation</li> </ul>	<ul style="list-style-type: none"> <li>• Identify Specific Installation Activities</li> <li>• Sequence Activities</li> <li>• Develop Action Plan, Timeline, and Resource Requirements</li> <li>• Communicate Plan</li> <li>• Plan for Program Sustainability</li> </ul>
Materials	<ul style="list-style-type: none"> <li>• NCFIE Inquiry Protocol</li> <li>• NCFIE Brochure</li> <li>• NCFIE Replication Flyer</li> <li>• Scope of Service</li> <li>• Introductory PowerPoint</li> <li>• Cost Model</li> <li>• Implementation Overview</li> <li>• Teaming Agreement for Proposal Sites</li> <li>• SOW for Assessment and Planning</li> </ul>	<ul style="list-style-type: none"> <li>• Self Assessment</li> <li>• Assessment Summary Presentation</li> </ul>	<ul style="list-style-type: none"> <li>• Executive Summary of Assessment</li> <li>• Implementation Overview</li> <li>• Site Assessment Template</li> </ul>	<ul style="list-style-type: none"> <li>• Change Management Plan</li> <li>• Logic Model</li> <li>• Communications Plan</li> <li>• Staffing Model</li> <li>• Training Plan</li> <li>• Quality Assurance Plan</li> <li>• Data Platform</li> <li>• Program Sustainability Plan</li> <li>• SOW for Installation and Applying Practice</li> </ul>
Criteria to Advance	<ul style="list-style-type: none"> <li>• Site Selected by NCFIE</li> <li>• SOW for Assessment and Planning Executed</li> <li>• Estimate for Implementation</li> </ul>	<ul style="list-style-type: none"> <li>• Self Assessment Completed</li> </ul>	<ul style="list-style-type: none"> <li>• Full Site Assessment Complete</li> </ul>	<ul style="list-style-type: none"> <li>• Site Implementation Plan Approved</li> <li>• SOW for Installation and Applying Practice Executed</li> </ul>

# C.A.R.E.S. Implementation Strategy

Phase	Transition State		Future State
<p><b>Phase</b></p> 	<p><b>Installation</b></p>	<p><b>Applying Practice</b></p>	<p><b>Sustainability</b></p>
Objectives	<ul style="list-style-type: none"> <li>• Ready Community to Practice the CARES Model</li> </ul>	<ul style="list-style-type: none"> <li>• Achieve Fidelity to the Model</li> <li>• Achieve Program Sustainability</li> </ul>	<ul style="list-style-type: none"> <li>• Maintain Fidelity to the Model</li> <li>• Maintain Program Sustainability</li> </ul>
Activities	<ul style="list-style-type: none"> <li>• Manage Plan</li> <li>• Kick-off Visit</li> <li>• Wraparound Orientation</li> <li>• Training</li> <li>• Consulting</li> <li>• Coaching</li> <li>• Mentoring</li> <li>• Establish/Prepare Provider Network</li> <li>• Assess Readiness                             <ul style="list-style-type: none"> <li>• Knowledge</li> <li>• Skills</li> <li>• Certification Not Required in this Phase</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Monitor Data</li> <li>• Consultation</li> <li>• Coaching</li> <li>• Mentoring</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor Data</li> <li>• Regular Site Evaluation</li> <li>• Assess Fidelity</li> <li>• Consultation</li> <li>• Coaching</li> <li>• Mentoring</li> </ul>
Materials	<ul style="list-style-type: none"> <li>• Change Management Plan</li> <li>• Logic Model</li> <li>• Communications Plan</li> <li>• Staffing Model</li> <li>• Training Plan</li> <li>• Quality Assurance Plan</li> <li>• Data Platform</li> <li>• Readiness Assessment</li> </ul>	<ul style="list-style-type: none"> <li>• Training Plan</li> <li>• Quality Assurance Plan</li> <li>• Fidelity Monitoring Plan</li> <li>• Data Platform</li> <li>• SOW for Sustainability</li> </ul>	<ul style="list-style-type: none"> <li>• Training Plan</li> <li>• Quality Assurance Plan</li> <li>• Fidelity Monitoring Plan</li> <li>• Data Platform</li> <li>• Program Sustainability Plan</li> <li>• Site Annual Report</li> <li>• SOW for Sustainability</li> </ul>
Criteria to Advance	<ul style="list-style-type: none"> <li>• Readiness Criteria Achieved</li> </ul>	<ul style="list-style-type: none"> <li>• Fidelity Assessment Approved</li> <li>• Program Sustainability Achieved</li> <li>• SOW for Sustainability Executed</li> </ul>	