



Series:	Board Governance	COA: GOV 2, 6, 7, ETH 5.03, ETH 2, 3, PQI 1.01
Policy Name:	Board Member Role	CFOP:
Policy Number:	GOV 009	
Revision #/Date:		
Reviewed Date		
Effective Date:	09/02/2014	
Applicable to:	Board of Directors, Officers and All NCFIE Staff	

PURPOSE: The National Center For Innovation And Excellence Board is responsible for overseeing the mission, purpose and strategic direction of the organization. Its duties include participation in strategic planning, fiduciary oversight and making policy decisions. Members must be willing to attend the requisite meetings, follow through on commitments, and participate fully in the decision-making process. The board also presents the organization's image to the community and solicits support in achieving The National Center For Innovation And Excellence's goals.

References: GOV-011: Governance Model, GOV- 005: Board Donations

POLICY:

The National Center for Innovation and Excellence Board is responsible for overseeing the mission, purpose and strategic direction of the organization. Its duties include participation in strategic planning, fiduciary oversight and making policy decisions. Members must be willing to attend the requisite meetings, follow through on commitments, and participate fully in the decision-making process. The board also presents the organization's image to the community and solicits support in achieving The National Center for Innovation and Excellence Board's goals.

The following are the primary tasks of Board Membership:

- Act as the fiduciary and guardian of the organizational assets
- Review and approve The National Center For Innovation And Excellence's program budget
- Establish short- and long-term goals
- Assess progress toward goals
- Assume stewardship responsibility for The National Center For Innovation And Excellence's finances
- Review and where applicable set policies for the overall management and operation of the agency
- Abide by Carver governance process



Expectations of the Members of the Board

- Attend regularly scheduled board meetings in accordance with the company Bylaws.
- Participate in committee work.
- Become informed about the policies and programs of The National Center For Innovation And Excellence.
- Participate in fundraising activities and special events sponsored by The National Center For Innovation And Excellence.
- Contribute financially according to ability and Board donation policy.
- Participate in board orientation activities.
- Act as an informed advocate of The National Center For Innovation And Excellence.

Approved by the National Center for Innovation and Excellence Board of directors: 2014

As Approved by the Board of Directors:

By Direction of the Chief Executive Officer:

Kathleen Rich New
Board Chair

Signature Date: 1-30-15

Dr. Patricia Nellius
Chief Executive Officer

Signature Date: 1-30-15