TEMPLATE B: ANALYZING YOUR GAPS

In Phase II, you and your stakeholders answered a set of questions about the design of your program. Using *Template A: Analyzing Your Funding Streams*, you developed a matrix that compares each funding stream to your program design. This worksheet will help you see and understand gaps between what you want to provide in your program and what your funding will support.

Step 1:

Create a list that breaks out into distinct subgroups all of the populations and services you want to fund. The goal is to have non-overlapping groups.

In the example below, based on a homeless services program, the population includes two age ranges (youth ages 12 - 18, young adults ages 19 - 24), two types of need (at risk of being homeless, homeless), and three demographic factors (low-income, runaway, have children). The criteria of "have children" was not originally in the design of the program, but one of the funding streams is only allowable for young adults with children, so that needs to be a factor in the gaps analysis.

You may need to insert more rows as you create your distinct groups.

Step 2:

Using *Template A: Analyzing Your Funding Streams*, place an X for what is allowable by each funding stream. You should end up with a grid that clearly shows what each funding stream can and cannot fund.

	Funding Stream 1	Funding Stream 2
What population do we need to serve?		
Ages 12 – 18, at risk of losing housing, in low-income families	X	
Ages 12 – 18, at risk of losing housing, non-low income families		
Ages 12 – 18, at risk of losing housing, runaway (no family income known)		
Ages 12 – 18, homeless, low income family	X	X
Ages 12 – 18, homeless, non-low income family		X
Ages 12 – 18, homeless, runaway (no family income known)		X
Ages 19 – 24, at risk of losing housing, has kids of their own, is a low-income family	X	
Ages 19 – 24, at risk of losing housing, has kids of their own, not a low-income family		
Ages 19 – 24, at risk of losing housing, has no kids of their own regardless of income		
Ages 19 – 24, homeless, has kids of their own, is a low-income family	X	X
Ages 19 – 24, homeless, has kids of their own, is not a low-income family		X
Ages 19 – 24, homeless, has no kids of their own regardless of income		X

The Template is part of the *Colorado Guide to Blending and Braiding.*

The Guide is available http://www.sparkpolicy.com

	Funding Stream 1	Funding Stream 2	Funding Stream 3	Funding Stream 4	Funding Stream 5
What population do we need to serve?					
What does the "Front Door" of our program look like?					
What are the services or interventions that are part of our program?					
What will our services accomplish and how will we know?					
Where are we delivering the services?					
Who will deliver the services?					
What infrastructure is needed to support the program?					

	Funding Stream 1	Funding Stream 2	Funding Stream 3	Funding Stream 4	Funding Stream 5
What is the time frame for our funding streams? (including allowability of no-cost extensions)					
(first month/quarter)					
(second month/quarter)					
(third month/quarter)					
(fourth month/quarter)					
(fifth month/quarter)					