



NCFIE Board of Directors Meeting
December 16, 2021
Minutes
Meeting held by Teleconference

Attendees: Ms. Barb Loftus, Board Chair, Ms. Ruth Long, Board Vice Chair, Mr. Eric Austin, Board Treasurer, Mr. Dan Rodgers, Mr. Carlos Assemany, Dr. Rosanna Malbran,

Members Absent: Mr. Storm Doddy, Ms. Sky Beard

Others in Attendance: Mr. Phil Scarpelli, CEO, Ms. Laurie-Anna DeGennaro, Board Liaison, Dr. Valerie Holmes, VP & COO, Mr. Don Johnson, Chief Financial Officer, and Ms. Tracy Pellegrino, ED NCFIE,

Ms. Loftus opened the meeting and welcomed all in attendance.

Motion: Mr. Rodgers moved to approve the December 16, 2021 Agenda. This was seconded by Ms. Long and the motion passed unanimously.

Ms. Loftus reminded members that if anyone had a real or perceived conflict of interest or a business relationship between two board members to please reach out to Ms. DeGennaro for a Conflict-of-Interest form. None were disclosed.

Motion: Mr. Rodgers moved to approve the September 23, 2021 Agenda. This was seconded by Ms. Long and the motion passed unanimously.

NCFIE Board Report

The NCFIE Board Report was posted to the BFP Board Portal for review in advance of the meeting. No comments were expressed during the review period. Ms. Pellegrino provided an overview of the report as presented and noted the following:

- The new Children's Alliance of Kentucky contract is expected to yield \$700K in revenues; a \$200k increase, due to additional training needs.
- The contract with Eckerd Connects is sunsetting September 22, 2022, and Family Support Services will be the lead agency for Pasco and Pinellas Counties.
- SAMHSA GRANT: Approximately \$240,000 was unspent and a request has been submitted to carryover the funds to be used for the development of training modules for self-guided study-video/online learning. Members asked for clarity on repurposing the carry forward money. Ms. Pellegrino clarified if money is not expended during the year, they can be applied to the following year at no cost. Dr. Malbran added that 25% of the funds do not need to be explained. The county is the lead for the grant and the agency is on a cost reimbursement contract.



Members then commended Dr. Malbran and Ms. Pellegrino for their efforts in advancing the NCFIE. Members encouraged the team to ask for help with Branding and Marketing through Mr. Scarpelli and any specific requests can be submitted to the full board for review. Dr. Malbran reported the Center is working with Rock Paper Simple to redesign the website for a more interactive approach with international visitors. They are also working to enhance the website with resources and tools for information sharing with the Family of Agencies. Dr. Holmes also commended Ms. Pellegrino and her team for the expansion and development of NCFIE.

Motion: Mr. Rodgers moved to adjourn. This was seconded by Dr. Malbran, and the motion passed unanimously.

Respectfully Submitted,

Laurie-Anna DeGennaro
BFP Board Liaison